Building Bridges INITIATIVE
Advancing Partnerships. Improving Lives.

A Building Bridges Initiative (BBI) Training Event:

Hosting Inquiry

IF YOU ARE INTERESTED IN HOSTING THIS BBI TRAINING EVENT, PLEASE RESPOND TO THIS INQUIRY BY DECEMBER 20, 2014.

The Steering Committee of the Building Bridges Initiative (BBI) is developing a two & ½ day training event in the summer of 2015. This communication is a formal inquiry seeking an organization which could host such an event on their grounds/campus or in a location (e.g., hotel; partner agency) in their city. Hosting the training event would highlight to all BBI stakeholders the commitment of the hosting organization to best practices. Specifics of the training event can be found below.

Purpose of Training Event: The purpose of this event is to support the use of residential and community best practices that result in sustained positive outcomes for youth and families receiving residential interventions and post-discharge. Participants are likely to include leaders and clinical staff of residential and community programs, policy makers, funders, advocates, families and youth.

Desired Overall Outcome of the Training Event: Attendees will leave the training event with practical strategies to improve policies and practices in their programs (residential and/or community) or agencies (oversight/funding).

Dates of the Training Event: The length of the training will be a maximum of 2.5 days and can take place anytime between July 16 and August 14, 2015. We hope that this broad timeframe will provide potential hosting organizations with a broad window of time to host this event.

Number of Attendees: There are expected to be between 150 and 200 attendees.

Space Requirements of Venue for Training Event: The proposed venue should have one room with the capacity to seat up to 200 attendees, as well as two additional rooms for breakout sessions that can host a capacity of up to 75 each.

Location & Transportation Requirements: The proposed hosting site/venue should be walking distance from hotels where the attendees will stay OR the hosting organization should be able to arrange for transportation to and from the hotels and training location. There should be restaurants and other amenities for attendees.

Other Needs/Inquiries: 1) The hosting organization must be able to assign one or more staff to work with BBI to coordinate different aspects of the training event; 2) Please consider also hosting one or more breakfasts and/or lunches for the training event.

How to Respond to this Hosting Inquiry: Please contact Beth Caldwell, Director of BBI, via email (bethcaldwell@roadrunner.com) or phone (413-717-0855) **by December 20, 2014** to indicate your interest in hosting this event and/or to seek more information about the needs for this event.

Thank you for your consideration!